



2012 TOURNAMENT MANUAL

Professional Golfers' Association of British Columbia
#3280 - 21331 Gordon Way
Richmond, BC
V6W 1J9

2012 PGA of BC GENERAL TOURNAMENT CONDITIONS

1. TOURNAMENT ADMINISTRATION

The Captain shall administer the tournament rules laid down in the PGA of British Columbia Tournament Manual, supplemented by any subsequently published rules. The Captain shall refer to the Board of Directors on any matter which he/she feels requires the consideration of the Board of Directors. A player has the right to appeal to the next meeting of the Board of Directors. On notice of an appeal, the Captain shall submit a written report to the Board in time for such a meeting.

2. ENTRIES

a) Entries must be made in writing with payment made by cheque, American Express, VISA or Mastercard. **Cheques to be made payable to the PGA of British Columbia.** Entries accompanied by payment must be sent to the PGA of British Columbia office to arrive on or before the deadline dates specified on the entry forms and in this manual.

Send entries to:

**PGA of British Columbia
#3280-21331 Gordon Way
Richmond, BC V6W 1J9**

or fax to: **604.303.6765** (accompanied by credit card info.)

b) Further to the conditions of an individual event, no persons may participate unless they are an active member in good standing of the PGA of British Columbia.

c) A PGA of BC member may only play in four (4) professional tour events from March 1st through October 31st in a calendar year in order to be eligible to compete and win prize money in all PGA of BC events. Recognized tours include: PGA TOUR, Canadian Tour, European Tour, Sunshine Tour, Nationwide Tour, Asian Tour, China Tour and all Tours the Captain's Committee deems fit (the British Columbia Assistants' tours and the Vancouver Golf Tour are excluded from this group). Exceptions to this four-event limit include any nationally recognized Championship, such as the US Open, British Open, Canadian Open or PGA Championship of Canada.

d) Amateurs participating in pro-am teams must be from the same golf facility as the professional on that Team.

e) Provision for acceptance of entries will be at the discretion of the Captain's Committee.

f) Pairings and starting times: **it is the player's responsibility** to be aware of his/her starting time for any PGA of British Columbia event. Starting times can be accessed online or by contacting the office.

ENTRIES MUST BE PAID IN FULL BEFORE PLAY IS PERMITTED.

Entries will be confirmed via website email confirmation.

All draws are final and will not be adjusted for any reason.

Team competitions allow for one team per golf facility until two weeks prior to the entry deadline date, after which time, should the tournament entries not be full, additional teams from the same facility may be added.

All entries are accepted on a first-come, first-served basis.

Cancellation Policy

Cancellations received a minimum of **7 days** before the start of a tournament (in writing) will receive a full refund. Any member who doesn't properly withdraw or cancel from a tournament prior to its start will forfeit their entry fee and may be subject to additional penalties.

Late Cancellation:

Cancellations received within the **7 day** period before the start of a tournament will be 100% non-refundable.

Note: At the discretion of the PGA of BC Office, a full refund may be given if there is sufficient reason for doing so. Examples include: Waiting list allows for an easy substitution of players and the budget is not affected, Family sickness or emergency prevented proper cancellation.

No Show Policy:

Any member who has entered a tournament and does not show up for his/her starting time without reasonable cause will be subject to the forfeiture of the entire entry fee amount. In addition, without

submitting a written explanation within a reasonable amount of time (7 days after the tournament ends) any further requests for refund consideration will be refused.

Late Entry:

Entries received within the **7 day** period before the start of the tournament will be put on a waiting list and will be accepted into the tournament if space permits and if it doesn't compromise the coordination of the tournament or its budget. Those on the waiting list will be accepted into the tournament on a first-come, first-served basis and will be notified of their entry acceptance at least one day prior to the start of the tournament.

3. SKINS GAMES

Skins games will be available for selected tournaments. Skins games can be entered by completing the appropriate space on the entry forms and submitting the necessary fee.

4. DISCIPLINE

a) All penalties must be paid or an appeal made before play will be allowed in the next tournament.

No show		
	▪ Playing Ability Test	\$200
	▪ Professional Tournament	\$200
	▪ Professional - Amateur Competition	\$200
Throwing club		\$100
Failing to repair ball marks		\$100
Not returning scorecard (within 10 minutes)		\$100 & DQ
Conduct or language likely to injure the reputation of the PGA of British Columbia, the host course or the sponsor(s)		up to \$500
PGA of British Columbia Dress Code violation		\$100
Not attending a mandatory post-tournament function		\$200

- b) All penalties will be doubled for a second offence. A third offence may lead to expulsion from participation in future PGA of British Columbia events. Penalties also apply to all practice rounds.
- c) All penalties are cumulative. All penalties must be paid to the PGA of British Columbia upon assessment and any appeal must be made in writing to the Captain of the PGA of British Columbia within 7 days.

5. CANCELLATION OF TOURNAMENT

In the event of the curtailment or cancellation of a tournament, prize money shall be distributed as agreed between the sponsor and the PGA of British Columbia.

6. CADDIES

Caddies can be used at all PGA of British Columbia Championships. Metal spiked footwear not permitted.

7. CARTS

Please see "Dress Code and other policies covering PGA of BC Events." It details the policy pertaining to each individual event.

The Rules Committee may limit the number of carts permitted on the course based on availability and weather conditions. This information will be made available prior to the start of each event.

Any individual who is not a competitor or a caddie is **not** permitted to ride in any cart assigned to a competitor. Penalty for breach of this rule is 2 strokes for each hole on which any breach occurred, to a maximum penalty of 4 strokes per round.

8. PRIZE PRESENTATION

The top three prize winners in individual and/or team events must be in attendance at the prize presentation, unless the Captain gives consent. The fine for not attending is \$200.

9. LOCAL RULES

Upon commencement of play each player will receive a local rules sheet.

10. RETURN OF SCORECARDS

Players are responsible for checking and signing their own scorecard and attesting their fellow competitor's scorecard. If a competitor fails to check, sign and return his/her scorecard to scoring officials within 10 minutes of the completion of his/her round, he/she shall be deemed disqualified and will be fined \$100.

11. TIES

- a) In medal events, in the case of tied scores, a sudden-death playoff will decide the winner. (Applies to PGA of BC Championship, Seniors' Championship, Assistants' Championship, Women's Championship and Pro-Assistant Championship).
- b) When a competition stipulates that ties be broken by means other than a hole-by-hole playoff, retrogression, flipping a coin or other similar methods shall determine the order of finish.

12. DRESS REQUIREMENTS

All professionals are required to present a neat appearance in both clothing and personal grooming. You are required at all times to maintain an acceptable standard of dress both on the golf course and in the clubhouse. Every PGA of BC tournament has a mandatory dress code for post-tournament functions, unless waived by the Captain and Host Professional. Penalties for infractions are \$100 for the first offence and \$200 for the second offence.

Dress code and other policies covering PGA of BC events

Dress Description	Simple Definition	Detailed Definition
Golf Casual	Proper golf attire	Men: golf slacks and collared golf shirt. Women: golf slacks and golf fashion shirt, shorts, Capri pants, skorts. Footwear: teaching shoes acceptable.
Business Informal	Sport jacket, open-collar shirt and slacks	Men: sport jacket, golf slacks and dress shirt with collar. Women: sport jacket, golf slacks and collared golf shirt or dress shirt, or dress. Footwear: dress shoes.
Business Formal	Suit and tie or equivalent	Men: sport jacket or suit jacket, necktie, dress slacks and dress shirt. Women: sport jacket or suit jacket, dress slacks or skirt and blouse, or dress. Footwear: dress shoes.
Unacceptable attire:	The following is unacceptable at any PGA of BC event or function:	Denim jeans, clothing that is ripped, torn, or otherwise in a state of disrepair, clothing with overt commercial advertising or offensive logos or slogans, running shoes, sandals.

Dress code and other policies for specific events in 2012:

Pro-Assistant Championship

Dress code: Shorts Permitted (with consent of Host Professional)
Alcohol consumption: Permitted during the course of play
Cart use: carts provided

Tournament of Champions

Dress code for post-golf luncheon: Business Informal
Alcohol consumption: NO ALCOHOL to be consumed during the course of play
Cart use: carts provided

Pro-Executive Championship

Dress code for post-golf dinner: Business Informal
Alcohol consumption: Permitted during the course of play
Cart use: carts provided

Assistants' and Women's Championships

Dress code for post-golf gatherings: Golf Casual

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: carts NOT permitted

Seniors' Championship

Dress code for post-golf gatherings: Golf Casual

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: carts permitted at player's own expense

PGA of BC Championship

Dress code for post-golf gatherings: Business Informal

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: carts NOT permitted

Club Professional Championship

Dress code for post-golf dinner on Day 1: Business Informal

Dress code for post-golf gathering, Day 2: Golf Casual

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: carts permitted

Pro-Pro Championship

Dress code: Shorts Permitted (with consent of Host Professional)

Alcohol consumption permitted during the course of play

Cart use: carts provided.

Pro-Junior Championship

Dress code: Shorts Permitted (with consent of Host Professional)

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: carts NOT permitted

Please note that with the exception of the Pro-Assistant, Pro-Pro, and Pro-Junior Championships, shorts may be worn during your **PRACTICE ROUND ONLY** – and only if this does not conflict with the host facility's dress code. Please check with the facility before arriving.

13. SEPERATE TEES POLICY

When men and women compete for the same purse, they will play from separate tees. When setting the golf course, the men's tees will be set at the yardage most appropriate for the competition. The women's yardage will be set approximately 10% shorter than the men's yardage. After the men's tees are set, the committee will attempt to reach the guidelines while preserving similar shot values.

14. PLAYERS' DECLARATION SIGNED ON EVERY ENTRY FORM

- a) I certify that I have read the PGA of British Columbia tournament rules and conditions governing each tournament to be conducted under the auspices of the PGA of British Columbia during 2012 and acknowledge the PGA of British Columbia Captain's Committee as the sole authority.
- b) I accept the terms and conditions laid down, together with any amendments that may from time to time be deemed necessary.
- c) I certify that I will conduct myself both on and off the golf course in such a way that will at no time discredit the PGA of British Columbia.
- d) I certify that at any tournament in which I participate, I will abide by the decisions of the appointed PGA of British Columbia committee, whose decisions I will accept as final.

- e) I agree that I will not share any part of the prize money that I may win in a Championship with any other contestant and I will not enter into any arrangement whereby I could have a financial interest in any other player's prize money (such as through prize-splitting or prize money 'insurance').

PGA of British Columbia Rules of Play

Effective January 1, 2012

Play is governed by the Royal Canadian Golf Association Rules of Golf and its decisions and where applicable by the following Local Rules, Conditions and Definitions subject to supplements, changes or amendments by the PGA of BC Rules Committee.

Unless otherwise specified, the penalty for a breach of a Local Rule or Condition is: Match Play – Loss of Hole and Stroke Play - two (2) strokes.

1. Conforming Golf Balls & Non-Conforming Clubs:

The ball the player plays must be named on the current "List of Conforming Golf Balls" recognized by the RCGA.

Penalty for Breach of Condition - Disqualification

Any driver the player carries must have a club head, identified by model and loft, that is named on the current List of Conforming Driver Heads recognized by the RCGA.

Penalty for Breach of Condition – See Penalty Statement for Rules 4-1 and 4-2.

Current lists will be available at the tournament registration desk.

2. Practice:

Note to Rule 7-1b is in effect. In stroke play competition, a player may not practice on or near the putting green of the hole last played or roll a ball on the putting green of the hole last played.

3. Discontinuance of Play: Note to Rule 6-8b is in effect.

Note: A suspension for a dangerous situation shall be signaled by one prolonged air horn note. All other types of suspensions shall be signaled by three consecutive air horn notes. Two consecutive short air horn notes will signal resumption of play.

All practice areas shall be closed during a suspension for a dangerous situation, until the PGA of BC Rules Committee has declared them open for use. Players who disregard closed practice areas will be subject to disciplinary action.

4. Embedded Ball Through the Green:

Appendix 1 Part B-4a Through the green, a ball which is embedded in its own pitch-mark in the ground, other than sand, may be lifted without penalty, cleaned and dropped as near as possible to where it lay but not nearer the hole (see Rule 20). The ball when dropped must first strike a part of the course through the green.

Exception: Player may not obtain relief under this rule if it is clearly unreasonable for him/her to play a stroke because of interference by anything other than the condition covered by this rule.

5. Out of Bounds: Rule 27

When white stakes or fences are used, the out of bounds line is determined by the nearest inside points of the stakes or fence posts at ground level, excluding angled supports.

When a white line is used, the line itself is considered out of bounds

A ball that crosses the inside edge of a road or curb defining out of bounds, and comes to rest beyond the road or curb, is out of bounds, even though it may be on another part of the course.

6. Abnormal Ground Conditions: Rule 25

Ground Under Repair includes:

- a) Areas defined by white lines
- b) French Drains filled with stones
- c) Seams of cut Turf – Through the green, seams of cut turf (not the turf itself), are deemed to be ground under repair. However, interference by a seam with the player's stance is deemed not to be, of itself, interference under Rule 25-1. If the ball lies in or touches the seam or the seam interferes with the area of intended swing, relief is available under Rule 25-1. All seams within the cut turf area are considered the same seam.

7. Turf Plugs on Putting Greens:

Turf plugs on putting green are deemed to have the same status as hole plugs and thus may be repaired as prescribed in Rule 16-1c.

8. Integral Parts of the Course:

- a) Wrappings, wires, cables and other objects when closely attached to trees
- b) Artificial walls and/or pilings when used to define the margin of bunkers.

9. Artificially Surfaced Roads and Paths: Rule 24 Obstructions

White lined areas tying into roads and paths have the same status as the roads and paths and are thus part of the obstruction. When railway ties, curbing or the like adjoin cart paths, they are deemed to be part of the cart path.

10. Temporary Obstructions:

Local Rule as prescribed in Appendix 1, Part B, Section 7 is in effect

11. Stones in Bunkers:

Stones in bunkers are movable obstructions. Rule 24-1 applies.

12. Permanent Elevated Power Lines and Cables on the Course:

If a ball strikes such a line or cable, the stroke must be replayed, without penalty (Rule 20-5). If the ball is not immediately recoverable, another ball may be substituted.

13. Dropping Zones (Ball Drops): Appendix I, Part B, Section 8

Note: If a ball is dropped in a dropping zone (ball drop), the ball shall not be re-dropped if it comes to rest within two club lengths of the spot where it first struck a part of the course even though it may come to rest nearer the hole or outside the boundaries of the dropping zone (ball drop).

14. Environmentally Sensitive Areas: Appendix 1, Part B, Section 2

An environmentally sensitive area is an area so declared by an appropriate authority, entry into and/or play from which is prohibited for environmental reasons. These areas may be defined as ground under repair, a water hazard, a lateral water hazard or out of bounds at the discretion of the Committee provided that, in the case of an environmentally sensitive area that has been defined as a water hazard or a lateral water hazard the area is, by definition, a water hazard.

Note: Play from an Environmentally Sensitive Area is strictly prohibited. Breach of the Local Rule: two (2) strokes.

15. Pro-Am Competition Scorecard:

The professional player is responsible for recording scores on the scorecard of his/her team. The amateur player's gross score shall be entered when used as the team's best ball. The scorecard shall be signed by the Professional player and attested to by one of the amateur players in his or her group. Penalties for breach(s) shall be in accordance with the Rules of Golf, but apply only to the professional player.

16. Close of Competition:

When the PGA of BC Rules Committee has approved all scores, the results of the competition are deemed to have been officially announced.

17. Distance Measuring Devices:

The use of electronic distance measuring devices is permitted in PGA of BC events. Those devices capable of measuring distance only will be permitted. The use of Devices capable of measuring other factors, such as elevation change, wind speed, etc. are not permitted, and the player is in breach of Rule 14-3, for which the penalty is disqualification, regardless of whether any such additional function is actually used.

PGA of BC Pace of Play – Stroke Play Events:

Rule 6-7 of the Rules of Golf states in part: "The player shall play without undue delay and in accordance with any pace of play guidelines which may be laid down by the Committee."

Following are PGA of BC pace of play guidelines to govern stroke play events in 2012:

- For stroke-play events, play will take place in threesomes wherever practical. It is expected that players within a group will communicate with each other in order for the day's pace of play to be achieved.
- A "time par" will be established for each round, specifically calibrated in collaboration with the host venue.
- Groups may be timed by tournament officials upon completion of 9 holes. Those groups not meeting "time par" for 9 holes will be warned by tournament officials and advised to pick up their pace of play to avoid potential penalties.
- Groups may be timed a second time upon completion of 18 holes, marked by the moment the flagstick is replaced in the 18th hole.
- Pace of play will be considered to have been violated if the group has exceeded time par for 18 holes **and** finishes behind the group ahead by 20 minutes or more.
- If a group finishes 18 holes in position relative to the group ahead **and** completes its second nine holes within time par, it will not be subject to penalty. (This protects groups who have been held up by slow play of groups ahead of them on the golf course.)
- Penalty for violation of pace of play will be a 1-stroke penalty for all players in the group.
- Appeals of penalties must be made immediately to the Tournament Committee in order to be considered. The Tournament Committee's ruling will be considered final.

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