



2020 PGA OF BC BUYING SHOW EXHIBITOR TERMS & CONDITIONS

CANCELLATION POLICY & PAYMENT DEADLINE

Cancellations must be made by September 30, 2020 to receive a refund. A sum of \$125.00 will be retained as an administrative fee. Cancellations received after this date will forfeit registration fees entirely. No exceptions will be made.

SHOW & BOOTH FORMAT

The 2020 PGA of BC Buying Show will be conducted virtually within an Association-chosen platform. All Virtual Exhibitor Booths will include functions to post exhibitor logos, videos, documents, special Buying Show offers, web links, social-media handles and more, and to connect a Zoom account to their Virtual Booth.

Attendees will be able to view a listing of and access all Virtual Exhibitor Booths via the Buying Show Floor carousel. Upon accessing a Virtual Exhibitor Booth, attendees will have the capability to view all assets posted to each booth and to communicate with company representatives staffing the booth.

RENTING SPACE

A space is considered sold once registration is completed and full payment is received via pgabc.org. Space is sold to an exhibitor at the sole discretion of the PGA of BC. The registration and payment deadline for all exhibitors is September 30, 2020. Failure to abide by the deadline will result in booth space being revoked.

The exhibitors agree to use the rented space for their own purposes, to sell their goods or promote their services exclusively. Only products and brands represented by the listed Exhibitor Name at the time of registration may be present in their booth. The exhibitors agree to respect any contract, agreement or collective agreement binding them to the PGA of BC and to the suppliers for the show. They also agree to obey the laws of all levels of government. This applies to the material to be sold and to the components of the exhibition booth.

BOOTH ALLOCATION

Booth space is allocated on the basis of several factors and is subject to the discretion of the Buying Show Committee.

BOOTH PERSONNEL

The PGA of BC Buying Show is a private show. Absolutely no unregistered guests are permitted to access the Buying Show without prior approval. All exhibitors must be pre-registered under the exhibiting company name. Each Virtual Exhibitor Booth is inclusive of access for two (2) company representatives, with access information delivered to the email addresses provided at the time of registration. Access for additional company representatives may be purchased as required for \$20.00+GST per individual. [CLICK HERE](#) to purchase additional representative access.

BOOTH SETUP

Once granted administrative access to their Virtual Exhibitor Booth, exhibitors can begin setting up their booth immediately. Booths that have not posted any content to their Virtual Exhibitor Booth at the time of the Buying Show opening on Wednesday October 14 may be removed from the Show Floor carousel at the discretion of the PGA of BC, which would reserve the right to terminate the contract without any refund.

EXHIBITOR'S LIABILITY

The exhibitor is responsible for the merchandise presented at their booth and for insuring their goods with their insurance company. The PGA of British Columbia and event partners are in no way and at no time liable for losses or damage to the exhibitor's merchandise before, during or after the Buying Show.

Should the show be cancelled, the organizing committee cannot be held liable for losses or damage to the exhibitor's goods if this cancellation results from technical difficulties of any kind, a natural disaster, an explosion, an act of terrorism, or any other cause beyond the Committee's control.

The exhibitors agree to behave respectfully toward the other exhibitors, attendees, the organizing committee, support staff and suppliers at the Buying Show. This includes in any communications taking place within the Virtual Buying Show platform. The exhibitors agree that any communications taking place within the Virtual Buying Show platform that are available for public view (ie. by all Buying Show attendees) are subject to moderation by the PGA of BC. Offensive and/or abusive language will be removed and may result in disciplinary action, including fines, removal of the Exhibitor from the Buying Show and impacts to participation by the Exhibitor in future Buying Shows.

Neither the PGA of BC or event partners are responsible for injury to exhibitors' employees, loss or damage that may occur to the exhibitors' property from any cause whatsoever, prior to, during or subsequent to the period of the Buying Show. The PGA of BC and event partners do not guarantee or insure exhibitors against loss for any reason. Exhibitors are reminded to verify that their company insurance includes extra-territorial coverage, theft, public liability and property damage insurance.

GENERAL RULES & REGULATIONS

The exhibitor agrees to abide by the regulations in force and any other regulation that the organizing committee may adopt before, during or after the Buying Show. The exhibitor agrees to respect the timetable in the show schedule. In return, the organizing committee agrees to provide access to the Virtual Buying Show site as stipulated in the timetable. Should any exhibitors violate this regulation, they will be subject to non-negotiable penalties as determined by the PGA of BC.

2020 BUYING SHOW HOURS (Pacific Time)

Wednesday, October 14 - Day 1	9:00am – 5:00pm
Thursday, October 15 - Day 2	9:00am – 4:00pm

The PGA of BC will provide the registered exhibitor with administrative access to their Virtual Exhibitor Booth no later than Monday, October 5. The exhibitor is responsible for ensuring all required information to establish a Virtual Exhibitor Booth provided at the time of registration is accurate.

The exhibitor is responsible for populating the content within their Virtual Exhibitor Booth. Exhibitors are strongly encouraged to have presence within their Virtual Exhibitor Booth during all show hours.

The exhibitor acknowledges that the company name indicated at the time of registration is the name under which they will conduct all Buying Show business and be listed on the Buying Show Floor. No changes may be made to the exhibitor name without prior approval from the PGA of BC.

The exhibitor acknowledges that changes to the logo posted to their booth at the time of the opening of the Buying Show will not be permitted.

The exhibitor acknowledges that the Buying Show is a private event that requires an approved registration to participate, either as an exhibitor representative or attendee. Any Exhibitor or its representative who provides Buying Show access to an unapproved attendee will have their Virtual Exhibitor Booth removed from the event and may not be invited back to future PGA of BC Buying Shows.

The PGA of BC has the sole right to refuse entry should any exhibitor violate any rules and regulations of this contract. Any such violation provides the right for the PGA of BC to terminate the contract without any refund.